

School Board of Brevard County

2700 Judge Fran Jamieson Way • Viera, FL 32940-6601

Brian T. Binggeli, Ed.D., Superintendent



October 31, 2011

MEMORANDUM

TO: Secondary Principals

FROM: Brian T. Binggeli, Ed.D., Superintendent *BTB*

SUBJECT: **Procedures for Changes in Career and Technical Education (CTE) Programs**

The district has consistently adopted and implemented strategic plan objectives specifically focused on Career and Technical Education (CTE) programs at the secondary level. The current district and state targets include:

- **Strategic Plan:** By 2013, 90 percent of all high school graduates enrolled in a Career and Technical Education program of study who participate in the approved industry certification assessment will achieve a passing score on the assessment.
- **Perkins Federal Act:** *Secondary Technical Skill Attainment Local Target 2SI:* Specifies the percent of graduating CTE concentrators who earn an industry certified credential through a third party assessment.
- **Florida Statutes:** The designation of school grade was expanded to include attainment of CTE industry certification exam on the SBE approved "Industry Certification Funding List" for the year.
- **District Graduation Requirements:** Includes student's completion of three (3) or more credits to complete a sequential career and technical program resulting in a credential endorsed by a national, state or local industry as an option for meeting the rigorous course requirement.

In order to achieve these objectives, targets and to support the district's high school graduation requirement, the district routinely reviews CTE program offerings to allow students from each area of the district to access all programs equitably. The district allocates funds to renovate and equip labs in an effort to provide a variety of appropriate CTE programs in the secondary schools. Projects involving significant renovations and new CTE programs/labs have been completed over the past several years as part of the 7-Year Facility plan and SSNP efforts.

The district has a responsibility to provide students with a variety of programs and to make wise use of limited fiscal resources. In the past, there have unfortunately been cases where expensive labs have been closed after only a few years of use. Avoiding these situations requires a higher level of communication between the schools and the district concerning CTE programs and course offerings.

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When changes are being considered in any CTE program at a school, or if there is a problem with the facility, instruction or enrollment in a CTE program, the principal should contact the Director of Career and Technical Education immediately. These requests will be reviewed and the potential impact on the district's ability to deliver CTE programs to students in that geographic area must be considered.

The final decision regarding any changes in the CTE program must be made at the district level. This procedure has been in place since November 2001. As a reminder, schools may not implement new CTE programs or cancel existing ones without district approval and support. Adhering to this procedure is essential to the welfare of our students and for accomplishing the objectives of the BPS Strategic Plan, and state/federal targets and requirements.

C: Area Superintendents
Cyndi Van Meter
Janice Scholz
Secondary Curriculum Contacts
CTE Resource Teachers